



**Metropolitan Human Services District
Board of Directors Meeting
February 28, 2020
12:30pm
Algiers Behavioral Health Clinic
3100 General DeGaulle Drive, New Orleans, LA 70014**

MHSD fulfills its statutory role as the planning body for the behavioral health, addiction and intellectual/developmental disability services for the residents of Orleans, Plaquemines and St. Bernard Parishes by ensuring that eligible residents in these parishes have access to person centered and recovery focused supports designed to optimize their role in the community.

Minutes

- I. Call to Order
 - Meeting was called to order 12:30p by Chair Gary Mendoza

- II. Attendance
 - A quorum was present consisting of Gary Mendoza, Michael Pechon, Dr. Cathy Lazarus, Dr. Sarintha Stricklin, Leslie Prest, Stanley Simeon and Ariel Lloyd, Mike Miller, Sarah Schirmer, Dr. Sarintha Stricklin, and Charlotte Parent; Absent from the meeting were Dr. Joseph Kanter. Other individuals in attendance were: MHSD – Rochelle Head-Dunham, MD, FAPA; Traci Brown, MHSD CFO; Steven Farber, JD., MHSD Dep. Director of Administration/General Counsel and Toni Harrigan, MHSD, Interim Executive Assistant.

- III. Approval of the December 20, 2019 Minutes: No meeting was held in January.
 - Minutes were reviewed and approved by motion of Michael Pichon, seconded by Sarah Schirmer, all voted in favor.

- IV. Monitoring Reports
 - Monthly Dashboard

Dr. Rochelle Head-Dunham reviewed the monthly dashboard with the board of directors and fielding any questions that were asked. Dr. Dunham reviewed the MHSD utilization report and fielded any questions from the Board regarding the statistics. Dr. Dunham discussed the success and positive feedback received regarding the MHSD Mardi Gras safe zones and the LaSOR Team outreach during the parades that MHSD participated.

Fiscal/Budget was presented by CFO Traci Brown. She discussed proposed cuts in state general funds that are being proposed in the FY21 budget due to the ending of a three-year federal grant for opioid treatment. Traci Brown and Dr. Dunham fielded and answered several questions pertaining to state budget projections and how it pertained to MHSD operations.
 - January and February Ends Reports

Dr. Dunham discussed the 2nd Quarter Ends Policy and presented documentation pertaining to meeting the requirements of the Ends Policy. The Board members asked several questions pertaining to the Ends Reports and Dr. Dunham responded as requested to the satisfaction of the Board.

Dr. Dunham presented the quarterly report on the Executive Director Communication with the Executive Team as required by the MSHD Board. This report showed that the MSHD Executive Director is appropriately informing the Deputy Director of Administration and the Deputy Director of Programs about issues and processes to prepare to carry out Board policy in the event that the Executive Director is not able to do so due to an emergency. Documentation was presented to show the attendance at the weekly meetings held by the Executive Director and the Executive Team, consisting of the Executive Director, Deputy Director of Administration/General Counsel, the Deputy Director of Programs and the Chief Financial Officer, as well as, the agendas pertaining to MSHD processes and information.

Dr. Dunham presented the second quarter incident report prepared by MSHD. This report is presented to show that MSHD has consistent procedures and timely notification, investigation and review of all incidents reported to the MSHD Risk/Safety Manager. There was no increase in incidents from the last quarter. The Board were able to review the specific incidents and the outcomes for each. The Board was satisfied with the presented report and outcomes for each noted incident, in that it satisfied the Board's requirement for reporting of incidents to the Board.

Motion to accept the Monthly Monitoring Reports by Leslie Prest and Seconded by Ariel Lloyd, all voted in favor.

Dr. Dunham informed the Board that it was time for the Board to perform its annual review of the Board's Ends Policy. Chair Mendoza said that the Ends will be posted on the Board's SharePoint site for their review. The Board will start comments and suggested edits at the next Board meeting in March.

V. Decision Information

No decision information was presented.

VI. Consent Agenda

No consent agenda items were presented.

VII. Self-evaluation

Round table discussion to evaluate this meeting.

VIII. Adjourn

- Motion to adjourn the meeting was made by Michael Pechon, 2nd by Sarah Schirmer; all in favor, motion passed.